

**Create (Cornwall) CIC**

**Environmental and sustainability policy**

**July 2022**



At Create CIC we are passionate about safeguarding the planet for future generations, however we are also aware of how energy intensive some of the processes we use are. We are working hard to mitigate this and make the Camborne Contemporary Crafts Hub as environmentally sustainable as possible.

**What can we do?**

We are working on plans to convert our beautiful Grade 2\* listed building into a contemporary crafts hub. Our proposals involve minimal intervention in the fabric of the building, working with heritage consultants and Historic England to explore which green energy and insulation solutions are acceptable to integrate into this building, reusing and repairing wherever possible, and sourcing local materials and contractors. We are also working with a retrofit and sustainability coordinator to explore ways of capturing the heat produced by our kilns to reuse it to heat the building.

In the meantime we are doing everything we can to run our business as environmentally sustainably as possible; working from home and minimising travel where possible, recycling, reusing and repurposing materials, furniture and equipment, using recycled paper towels and environmentally friendly cleaning products, and sourcing local products and services wherever possible.

Signed by Create (Cornwall) CIC Founder Directors

Jane Smith

A handwritten signature in black ink, appearing to read 'Jane Smith', with a stylized flourish at the end.

Angela Hatherell

A handwritten signature in black ink, appearing to read 'A. Hatherell', with a stylized flourish at the end.

## ENVIRONMENTAL AND SUSTAINABILITY POLICY IMPLEMENTATION PLAN

July 2022

Responsible Person			Angela Hatherell	
Action	By who?	Comments	Date due for completion	Status
Draft Policy Approved	JS & AH	Ready for Implementation	08/07/2022	Complete
Identify Key Stakeholders to advise of policy	JS & AH	Users, group leaders / clients, staff, contractors, collaborators	08/07/2022	Complete
Email Key Stakeholders	AH	Email sent to all of the above identified groups outlining our policy and their responsibilities to act in accordance	01/09/2022	Outstanding
Update website with policy statement	AH	Environmental and Sustainability statement drafted and posted, with link to download Policy and contact details for any queries	01/09/2022	Outstanding
Update Staff Handbook	AH	Ensure policy is available in staff handbook	09/09/2022	Outstanding
Update Procurement Policy and Process and include Environmental and Sustainability Policy in all ITT documentation.	AH & Jo Godolphin	Procurement Policy updated to reflect Equal Opps best practice	01/09/2022	Outstanding
<b>Next Policy review</b>			08/07/2023	Outstanding



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Implementation Lead